

08 June 2020

RE: ECSA Operations during Level 3 Lockdown

Dear Valued Stakeholder,

South Africa as a result of COVID 19 has been bound by a lockdown, which has led to the restrictions of a number of activities. Lives have been severely disrupted, the country has suffered great hardship and endured much uncertainty, and yet, faced with such daunting challenges, the people of South Africa, have responded with remarkable patience and courage.

Registered Persons alike have continued to be patient and place their trust in the Engineering Council of South Africa to efficiently and effectively regulate the engineering sector during these unprecedented times. While the council strives to serve its members, it continues to prioritise the health and safety of its employees, members and South African community at large

On 01 June 2020 the country entered level 3 of the national lockdown. With the new level, some restrictions were lowered allowing more economic activity to take place. Although we are still operating in a challenging environment we want to provide you more information as to how we are securing our business and, in turn, yours.

It's paramount to us that you continue to receive support and we're confident that with the measures we are putting in place, there will be a reduced risk of business disruption.

Working Remotely: For the majority of staff at ECSA, work can be conducted through remote connections, which enables teams to work off-site for most tasks. Currently teams are working separately and remotely where possible to mitigate the risk of becoming infected. Employees who must be on-site are applying social distancing and hygiene protocols based on guidance from government authorities.

Safety On-Site: Where on-site work is required, staff who are on-site to perform a specific task are spending only the minimum time required in locations. Additionally, teams have implemented rotating schedules to reduce the number of people in a single location and to separate individuals in common teams as much as possible.

The following will unfold throughout Level 3 Lockdown

1. Registration Services

- ECSA will accept new Registration Applications through engineer@ecsa.co.za/ courier/ hand-delivery;
- Acknowledgement of receipt letters for new applications for (registration only) will be provided via email only. Requests for such formal letters should be sent to valentine@ecsa.co.za;
- Letters of Good Standing will be provided through email only. Requests for such formal letters should be sent to valentine@ecsa.co.za;
- ECSA will process applications for all candidate categories of registration;
- ECSA will process applications for all professional and specified categories of registration for Experience Appraisal Assessment;
- ECSA will conduct Experience Appraisal interviews/ Professional reviews/ Advisory Interviews stages of the process via online platforms only using Microsoft teams/ Zoom/ Video Conference. ECSA will arrange with the applicant through email;
- ECSA will be able provide progress status updates of applications by enquiries via email only to the relevant official handling your application;
- Attend to any general queries related to registration via engineer@ecsa.co.za;
- Process professional & specified category applications to Experience Appraisal Moderation stage through email;

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- Process professional & specified category applications to final moderation stage through emails;
- Communicate outstanding information on all types of applications for registration received through emails;
- Submission of requested additional information to be submitted back to the requestor through email;
- Communication of final outcomes for applications for registration will be done through email;
- Appeals against the decisions/ outcomes of your application for registration submissions to be sent through email to valentine@ecsa.co.za;
- ECSA will receive and process Commitment & Undertaking applications (C&U) through email zwelibanzi@ecsa.co.za;
- Enquiries for ECSA registration certificates to be made via emails only to zwelibanzi@ecsa.co.za.

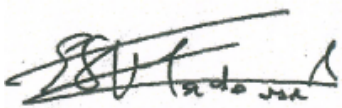
2. Education

- Attend to any general queries related to Education Evaluation through engineer@ecsa.co.za;
- ECSA will acknowledge receipt of new Education Evaluation applications via email (engineer@ecsa.co.za) courier/ hand-delivery during level 3 lockdown;
- Processing of Education Evaluation applications;
- Communication to applicants for any outstanding documents on Education Evaluation applications;
- Conduct interviews for applicants as per the South African government requirements under level 3 e.g. video conferencing;
- Communication of final outcomes for Education Evaluation applications will be done via emails only, by the relevant officer handling your application;
- Queries for reviews or appeals of Education Evaluation application to be sent via emails only to crisboy@ecsa.co.za;
- All programme accreditation queries can be sent to crisboy@ecsa.co.za.

3. CPD

- ECSA will attend to any general queries related to CPD via engineer@ecsa.co.za;
- Acknowledgement of receipt of Renewal of Registration forms via email (engineer@ecsa.co.za) courier/ hand-delivery during level 3 lockdown;
- Processing of the Renewal of Registration forms;
- Uploading and/or vetting of CPD submission on the renewal month of the Registered individuals (manual & electronic submissions);
- Communication to registered persons for any outstanding information related to the Renewal of Registration;
- Generate and distribute reminder notifications;
- Provide Renewal of Registration Outcome Letters;
- Uploading of all verified CPD providers details as received from approved bodies, queries to dikeledi@ecsa.co.za;
- Uploading of all validated CPD activities as received from approved bodies, queries to dikeledi@ecsa.co.za.
- We realise these are uncertain times as the world navigates this pandemic. ECSA is fully committed to ensuring the health, safety, and well-being of our employees. This is our top priority in order to maintain the business continuity needed to provide the support and service our more than 57 000 Registered Persons across the country.

Best Regards,



Mr Siphon Madonsela, Pr Eng
CEO: Engineering Council of South Africa

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